

BELLEVILLE COUNTRY CLUB UPSTAIRS EVENT SPACE RENTAL AGREEMENT

NAME: _____
INITIAL PHONE# _____ DATE OF EVENT: _____
EACH ARRIVAL TIME: _____ DEPARTURE TIME: _____
BOX

Belleville Country Club membership is required for event space rental and this form may only be signed by a current dues paid member.

A \$35 social membership may be purchased to satisfy the above requirement.

Payment is due in full at signing of this contract and prior to the scheduled event

No outside alcohol is permitted on site at any time. For events that occur outside of normal bar hours (4pm-close Mon-Sat) renter may, with 2 weeks notice, request that the downstairs bar be opened for a 5 hour block of time (contingent upon available staff).

The kitchen space is not included in this rental agreement and will not be accessible. The prep room with sink and refrigerator will be available.

It is the renters responsibility to ensure the event space is cleaned immediately after their event (trash cans emptied, tables and counter tops wiped down, prep room cleaned, dishes cleaned and returned to original location.) Cleaning of the event space the following day is NOT acceptable as events often occur back to back.

CIRCLE YOUR OPTIONS

\$250 I want to rent the upstairs event space (\$200 + \$50 refundable deposit)

\$35 I need a social membership

\$75 I request a downstairs bartender if available

TOTAL

SIGNATURE: _____

DATE: _____

I HAVE READ & AGREE TO THE ABOVE TERMS