

BELLEVILLE COUNTRY CLUB

BEFORE/AFTER HOUR RENTAL CONTRACT

This agreement is for members requesting to have the bar open on days or hours the bar is not typically open. The following rates are for the Bar Area only; this includes the downstairs, and patio area. The rental **does not** include use of any upstairs area. Agreement includes basic cleaning, any damage or additional cleaning is the renter's responsibility. Renter will be informed of potential fees.

Rental Fee: minimum of \$300.00 up to 4 hours - fee will increase + \$75.00 per hour for every additional hour beyond 4 hours. If BCC sales meet or surpass rental fee, renter will not be charged anything. Lottery sales are not included in BCC sales.

The Belleville Country Club requires at least one individual of the party to be at minimum a social member of the Club. One can purchase a social membership for \$35.

Decorating is permitted, as long as it does not involve anything permanent. Scheduled time to decorate must be approved by the club manager. If you have questions please ask for approval first.

Due to safety reasons no person is allowed to access the kitchen under any circumstances. If you need a caterer for your event we can provide you with a list of caterers that are associated with the BCC. Catering Fees vary depending on menu and number of guests.

Any outside food must be approved by the Club Manager. No outside alcohol can be brought into the facility; all alcohol must be purchased through the BCC bar. If there is a special product you would like on site please speak with the Club Manager at least 2 weeks prior to the event to ensure enough time to check availability.

RENTAL INFORMATION:

All Fees must be secured with a credit card at the time reservations are made. Cancellation of the event must be made 2 weeks prior to the event date. If cancellation is made within 2 weeks of the event date a cancellation fee may be applied.

NAME/OGRANIZATION: _____

PHONE NUMBER: _____ DATE OF EVENT: _____

ESTIMATED TIME OF ARRIVAL: _____ ESTIMATED TIME OF DEPARTURE: _____

_____, I HAVE READ THE ABOVE RENTAL AGREEMENT AND WILL ADHERE TO THESE REGULATIONS.

CREDIT CARD INFO: # _____ EXP _____ ZIP CODE _____